



**UGC-HUMAN RESOURCE DEVELOPMENT CENTRE
GURU NANAK DEV UNIVERSITY, AMRITSAR**

(Established by the State Legislature Act No.21 of 1969)
Accredited at "A++" grade level by NAAC and awarded "University with Potential for Excellence" status by UGC



Dr. Adarsh Pal Vig

(Professor, Deptt. of Botanical & Environmental Sciences)

Director

**Pre-requisites by Participants for Online Courses
for the Session 2020-21**

1. Equipment/Facilities required for attending Programmes in Online mode (such as good internet connectivity on Mobile, Laptop, Tab etc. and Internet Platform) has to be managed by the participants. Organizers will not be responsible for poor internet connectivity at the end of the participants.
2. All the participants must provide Whatsapp number and email ID.
3. Submission of MCQs, Quiz, Assignments, Evaluation etc. are compulsory as per requirements of the Course.
4. The Centre reserves the right to alter the terms and conditions of the Course as and when required.
5. Digitally signed e-certificates will be provided to the participants who will successfully complete the assignments/evaluation process, attendance etc.
6. All the participants must ensure the attendance and punctuality during the entire length of the Course.
7. The teacher participants cannot attend any other assignments, classes, meetings etc. (online/offline) during the course timings (9:30 am to 4:00 pm daily), as it is a full time online course, as per UGC guidelines. He/She must take appropriate permission, full time leave, NOC from the Employer for this purpose.
8. In the online course, the participants will be asked to turn on their camera to have better interaction since it will be online. Participants need to be careful while facing the camera and it is always good to look presentable.
9. The microphone should be muted unless asked otherwise by the Resource Persons/Coordinators/HRDC Staff.
10. The participant should provide his/her Correct Full Name, Proper Designation, Name & Address of his Institute etc. to avoid any mistakes in the e-certificates.
11. Or any other requirement for smooth conduct of Courses through online mode.

Dr. (Mrs.) Rajbir Bhatti
Deputy Director

Prof. Adarsh Pal Vig
Director